中國工商銀行(亞洲)
ICBC (Asia)

日期
Date _____

信用卡賬戶服務申請表格 Credit Card Account Services Request Form

傳真 By Fax: 2233 9988　郵寄 By Mail: 香港郵政總局信箱 27 號 中國工商銀行(亞洲)信用卡中心 ICBC (Asia) Credit Card Centre, P.O. Box. 27, General Post Office, HK

信用卡號碼
Card Number(s): |__|__|__|__|-|__|__|__|__|-|__|__|__|__|-|__|__|__|__|
|__|__|__|__|-|__|__|__|__|-|__|__|__|__|-|__|__|__|__|

聯絡電話
Contact Tel.: _____

持卡人姓名
Name(s) of Cardmember:
主卡：Principal _____
附屬卡：Supplementary: _____

香港身份證號碼：HK Identity Card No:_____
香港身份證號碼：HK Identity Card No.:_____

請遵照本人指示辦理以下各項申請 Please comply with my/our request(s) specified below:

1. ☐ 重發自動櫃員機私人密碼 Resend ATM Personal Identification Number (PIN)　☐ 重發電話 / 網上銀行私人密碼 Resend Phone / Internet Banking Personal Identification Number (PIN)

   ☐ 主卡 Principal　☐ 附屬卡 Supplementary　☐ 主卡及附屬卡 Both

   本人(等)確認仍持有上述信用卡，請按本人(等)之地址紀錄，寄付已遺失/忘記之私人密碼。
   I/We confirm that the above credit card is in my/our possession. Please send the PIN which I/we have lost/forgotten to my/our address on file.

2. 補發卡 Replacement Card - 手續費：港幣 100 元 Handling Charge : HK$100；補發卡將以郵寄方式寄出 All replacement card will be sent by mail.

   原因 Reason：☐磁帶失效 Malfunction of Magnetic Strip　☐ 更改簽名式樣 Change of Signature　☐ 更改/更正卡面上姓名 Change/Wrong Embossed Name

   ☐ 附加 Add　☐ 取消 Delete　以自動櫃員機操作本人之信用卡 ATM facilities on my Credit Card　☐ 其他 (請註明) Others (Please specify) _____

3. 螢光幕顯示語言 Language on ATM screen　☐ 中文 Chinese　☐英文 English

4. 現金透支服務 Cash Advance Services ☐ 取消 Cancel　☐ 增加 Add　信用卡賬戶之現金透支服務 (包括主卡及附屬卡)。 Cash Advance services of Credit Card Account (included Principal & Supplementary Cards).

5. 更改通訊地址 Change of Correspondence Address (Overseas Address and P.O. Box are not acceptable 海外地址及郵政信箱恕不接受)

   ☐ 請一併更改本人名下之所有賬戶之通訊地址 ☐ Please update the new address to my all accounts.

   ☐ 住宅 Home　☐ 辦事處 Office　☐ 新地址 New Address: _____

   電話號碼 Telephone No.: 住宅 Home _____　辦事處 Office _____　手提電話/傳呼機 Mobile/Pager _____

   電郵地址 Email Address : _____

6. 提取信用卡港幣結餘 HKD Credit Balance Refund

   本人欲以下列方式提取港幣賬戶結餘共 _____ 港元

   ☐ 以本票形式：本人同意於本人信用卡賬戶內扣除手續費 HK$60

   ☐ 轉往本人之另一信用卡 / 中國工商銀行(亞洲)之港元賬戶：信用卡 / 賬戶號碼 _____

   I wish to refund Credit Balance of HKD Account amounting HKD _____

   ☐ by cashier order: please charge HKD60 handling fee to my credit card account

   ☐ transfer the balance to my another ICBC credit card / ICBC (Asia) HKD account : credit card / account number _____

7. 更改或取消自動轉賬指示 Change or Cancellation of Direct Debit Authorization

   本人欲 I wish to ☐ 取消 Cancel / ☐ 更改 Change　直接付款授權書以 the Direct Debit Authorization by making　☐ 最低還款 Minimum Payment　☐全數款項 Full Payment　清付上述賬戶 to settle the above account

   所有更改或取消必須於到期付款日最少七個工作天前申請， 更改付款指令(選擇全數付款或最低還款) 將會在下一張賬單生效; 取消自動轉賬指令可於當期賬單生效。
   All changes or cancellations of Direct Debit Authorization require at least 7 working days before the payment due date, change in payment instruction (full payment or minimum payment) will be effective in the next statement. For cancellation of direct debit authorization, it can be effective in the current statement.

8. 更改信用卡信用額 Change in Credit Limit – 提升信貸限額手續費：港幣 100 元 Credit Limit Upgrade Handling Charge : HK$100

   本人欲永久 I wish to permanently ☐ 增加 Increase ☐減低 Decrease　信用額至港幣 my credit limit to HKD _____ 及人民幣 and RMB _____ 元

9. ☐ 請更改本人之八達通自動增值金額爲： ☐ 港幣 HKD500.00 ☐ 港幣 HKD250.00
   Please amend my Octopus Automatic Add-value amount :

   ☐ 請取消本之八達通自動增值服務
   Please cancel my Octopus Automatic Add-value service
   （請注意：客戶需携同稍後收到之「八達通自動增值服務」通知書，連同八達通卡親往指定之服務站辦理有關手續，方才生效）
   (Please note: Customer needs to present his Octopus Card and the cancellation letter which will be received shortly to the designated service center to effect the cancellation)

10. ☐ 本人欲刪除本人已結束之信用卡賬戶信貸資料 ☐ I wish to delete the credit data of my terminated credit card account

11. ☐ 本人欲取消電子月結單改以郵寄方式收取 ☐ I wish to cancel electronic statement and request to receive statement by mail

12. 其他 Others:

_____

S.V.

_____
主卡及/或附屬卡持有人簽署 Principal and/or Supplementary Cardmember(s) Signature

銀行專用 For Bank Use Only

Receiving Branch				
Branch: _____	Staff: _____	Remarks	Input By	Checked By
Date	Date		Date	Date

228-1113D/0909/E